

**Millis Housing Authority
310 Exchange Street
Millis, MA 02054
Phone - 508-376-8181
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June 13th, 2024

The regular virtual monthly meeting of the Millis Housing Authority was held June 13th, 2024 in the community room of the Millis Housing Authority. Meeting to begin at 3:00PM.

Tenant Ice Cream Social preceded meeting starting at 2:30PM.

Carol Baker- Chairperson - opened @ 3:07 PM

Roll Call:

Present

Absent

Carol Baker

None

Scott Fuzy

Carol Mushnick

Mary-Ellen D'Espinosa

Also Present: Candace Avery - Executive Director, Residents from the Millis Housing Authority, Assistant Shirley Bliss

Approval of Minutes for Regular Meeting:

Motion to approve minutes as presented for May 2024 by Carol Mushnick

Second – Scott Fuzy

Vote Unanimous 4-0

Approval of Payables from May - June 2024:

Motion to approve payables as presented from May - June 2024 in the amount \$41,016.20

Motion to approve by Carol Mushnick.

Second – Scott Fuzy

Vote Unanimous 4-0

Executive Director Report:

3 vacancies: 2 elderly units, 1 family unit. 2 in process of turnover. Family unit will take longer due to damage in unit. Waiver has been put in to EOHLC for additional time to turnover.

Accountant Reports: May reports were not available from accountant yet. April reviewed last month with budget augmentation. Budget revision has been submitted but EOHLC has not reviewed it yet.

HMS stated it should be done by next week, possibly Friday.

Meeting with Selectboard: went great. Mary-Ellen did a great job and provided a great presentation. We will now wait on Selectboard to move forward.

Meeting with Representative DeRosa: went great. He is a hands-on huge advocate for housing. The meeting was very positive. He is continuing to support bill for additional housing and changes to CHAMP

ASG: have been showing positive changes to CHAMP with vetting the priorities and preferences of applicants.

Budget Guidelines: due to come out end of July

July: reminder that it is a bi-month and no meeting will be held
Refrigerator project will begin within 2-3 weeks. Waiting on product arrival from manufacturer.

Social Worker (RSC): still working on finding an individual to fill the position. ED working with HLC and HMS to try to locate someone. Residents reminded to use COA and ED will be asking to have COA outreach worker onsite at MHA 1X/week to meet with tenants.

CPA notice included in packet: \$69,250.00 available for housing.

Motion to approve Executive Director's Report as presented by Scott Fuzy

Second by Mary-Ellen D'Espinosa

Vote Unanimous 4-0

New Business:

None

Old Business:

MAPC Update: Email received that they are working on MHA application/approval.

Motion to approve Old Business by Mary-Ellen D'Espinosa

Second-Carol Mushnick

Vote Unanimous 4-0

Other Business:

Tenant QA with ED and board members. Mrs. Colletti asked about gazebo: ED in process with TriCounty and should begin in Fall. Tenants also asked about fridge project and the process of transferring food. ED explained process

Next Meeting August 15th, 2024

Motion to Adjourn at 4:03 PM by Mary-Ellen D'Espinosa

Second – Scott Fuzy

Vote Unanimous 4-0

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